

# Gloucester City Council

## INDIVIDUAL OFFICER DECISION DECISION RECORD FORM

<b>Date of Decision</b>	27 March 2017
<b>Subject</b>	Award of Contract for Performance Management System
<b>Wards affected</b>	All Wards
<b>Officer taking decision</b>	Anne Brinkhoff, Corporate Director
<b>Decision taken</b>	That a contract for the provision of a Performance Management System be awarded to Ideagen Plc for a period of three years, with the option for the Council to extend the term for a period of up to 2 years.
<b>Delegated power used</b>	Constitution Part 3E: Executive Functions – accept tenders and quotations within budget and not exceeding £100,000.
<b>Reason for decision</b>	<p>The Council would like to purchase a corporate Performance Management System that will reflect its corporate framework, providing a facility to create and track the 'golden thread'. The Council aims to improve its performance management culture which will result in increased accountability and ownership of performance information.</p> <p>Ideagen Plc are the preferred supplier because they provided the most economically advantageous quote.</p>
<b>Alternative options considered</b>	One other quote was considered as part of the procurement process.
<b>Consultation Undertaken and Results of Consultation</b>	Not applicable.
<b>People Impact Assessment (PIA)</b>	<p>Screening Stage completed: No</p> <p>Full PIA required, completed and attached: No</p>
<b>Any Conflicts of Interest</b>	None.
<b>Declarations of Interest (including any dispensations granted):</b>	None.
<b>Background documents:</b>	<p>Invitation to Quote (ITQ) documentation</p> <p>Supplier responses to ITQ</p>
<b>Confidential or Exempt Information:</b>	Yes

**Name of document(s) which are confidential or exempt Final Report:**

Supplier responses to ITQ (Exempt paragraph (3) of schedule 12A to the Local Government Act 1972 (as amended)).

**Decision Maker:**

**Date:** 16 March 2017



Anne Brinkhoff, Corporate Director